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This is your complete guide to acing your assignments and getting the most out of your time at university, packed with tips, diagnostic tools and tutorials to boost your grades.

The author's experience with Boy's Hope, a program for tutoring inner-city students, led to this easy-to-read summary of the key skills needed to "study smart." First and foremost, advises the book: take control. Understand your strengths, establish a study spot, set goals, and plan your time. Subsequent chapters address managing time, improving memory, reading textbooks (a specialized skill!), listening effectively, taking useful notes, building vocabulary, taking objective tests, and writing essays. Grades 6-12.

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